

SVKM's NMIMS Deemed to be University

SUNANDAN DIVATIA SCHOOL OF SCIENCE

B.Sc. (Applied Psychology)

Instruction Sheet

1. **Introduction:** This Handout gives information about 3 yr program: BSc Applied Psychology (Batch 2021)- Mumbai,
2. **Program & Intake: 80 Seats**
3. **Eligibility Criteria:**
 - 3.1 The Candidate must have passed 10 + 2 or equivalent examination from recognized board with minimum 60% aggregate marks in any stream (Science / Commerce / Arts)
 - 3.2 A candidate who has passed 10+2 or equivalent examination from IB Board should be either IB certificate or DP awarded with 24 credits compulsory, having passed 3 HL & 3 SL from any stream.
 - 3.3 Candidates of CBSE, ICSE, should mention in the online registration / e-admission form (if selected) 10th/10+2 or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has taken & appeared will be taken into consideration for confirming eligibility of the candidate for the program at the time of admission.
 - 3.4 In case the mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.
 - 3.5 Candidates above 25 years of age are not eligible to apply.
 - 3.5 **For IB & Cambridge Candidate:** Candidates called for admission on the basis of merit list & who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidates but their admission will be confirmed on submission of final mark sheet before the commencement of the program if found eligible. Mark sheet/Transcripts issued by Board/University shall only be considered (School/Institute will not be accepted)

- 3.6 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their (10+2) or equivalent examination from Overseas board/Universities.
- 3.7 Those candidates who have passed or are appearing for 10+2 examination from a Board / University where Grade Point Average is given, such candidates must produce in writing from the Board / University concerned, the equivalent percentage for the GPA/CGPA obtained.
- 3.8 Candidate whose final mark sheet is not available at the time of admission is required to upload internet copy of result duly attested by Principal of the school / college, failing which candidate will not be admitted for the program.
- 3.9 Only single mark sheet with all compulsory subjects taken and passed will be considered, no compartmentalized mark sheet shall be considered.
- 3.10 Candidate will not be eligible if any subject is marked as ungraded/fail in the marksheet gradesheet. For absent/ungraded in any of the additional/non-mandatory subject will be considered as eligible provided such candidate is declared as pass by respective board.
- 3.11 Candidate appearing for their final 10+2 or equivalent examination can also apply provided they obtain the required minimum cut off marks and also produce the entire necessary documents, in original, within the given stipulated time.

4. Online registration & Payment of registration fee:

4.1 Online registration:

- Visit www.nmims.edu for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet & important dates

4.2 Payment of registration fee:

- Pay registration fee of Rs 1000/- (Nonrefundable) (Please refer online registration for payment details.) Registration fee is non refundable

5. Selection Process:

- Merit list will be based on performance of the candidate in 10+2 or Equivalent examination.
- The selection will be solely based on merit. In this regard, the decision of the NMIMS will be final and undisputable as shall be binding on all concerned.

- 6. Program Fees:** For the Academic Year 2020 – 2021 fees was Rs. 1,30,000/-
Fees for Batch 2021 will be intimated at the time of admission

7. **Refund Rules:** If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non-Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable).

Important Instructions:

- Merit list will be prepared on the basis of the performance of the candidate in 10+2 or equivalent exam Score entered at the time of Online Registration. Therefore, its sole responsibility of the candidate to ensure that correct marks are entered at the time of online registration.
- Candidates will be offered seats based on the availability of seat & candidates merit rank.
- If at any stage, it is found that a candidate does **not** satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect i.e 10 +2 or equivalent exam and score less than 60% aggregate, the candidate admission will be cancelled and fees will be refunded as per prescribed refund rules.
- Candidates of IB & Cambridge board will not be considered for admission /if admitted admission will be cancelled & fees will be refunded as per rule, if 10+2 or equivalent exam score is less than predicted score mentioned in online registration form & does not fall within cutoff.
- Please see the important dates and preserve it as a guide. All announcements from the NMIMS will be through its web site www.nmims.edu and no individual communication will be sent to the candidate. **Kindly check website for regular updates.**

- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.
- For cancellation/ withdrawal of admission: Withdrawal /cancellation means voluntary withdrawal/cancellation by candidate for any reason. Candidate should email at admissioncancellation@nmims.edu the soft copy of admission cancellation form duly filled and signed (available on www.nmims.edu (<https://www.nmims.edu/students/>), fee paid receipt copy & cancelled cheque (personal account).
- Canvassing in any form will disqualify the candidate
- Candidate's documents will be verified at the time of admission/commencement of program (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per prescribed refund rule.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.