

SVKM's NMIMS Deemed-to-be University
SUNANDAN DIVATIA SCHOOL OF SCIENCE, NAVI MUMBAI Campus
Ph.D in Science (Biological Science/ Chemistry) (Full-time) Program (Batch-2026)

INSTRUCTION SHEET

1. Introduction:

At NMIMS Sunandan Divatia School of Science, the research is being actively carried out in the areas of Biological sciences & Applied Chemistry. The school strives to inculcate the ability to carry out creative scientific research in the research scholars. The faculty are actively involved in conducting cutting-edge multidisciplinary and industry-oriented research in many areas.

2. Duration of the programme: Minimum 03 years including coursework & Maximum 06 years.

3. Intake:

Total Number of seats: **14 seats**

Biological Sciences: 10 seats & Chemistry: 4

4. Eligibility and Admission Criteria:

The Master's degree should be passed with at least 55% marks in aggregate OR its equivalent grade 'B' in the UGC 7 – point scale (or an equivalent grade in a point scale wherever the grading system is allowed)

A) Ph.D. in Biological Science: (Full-time)

- Candidates for admission to the program shall have a Master's degree, M.Sc. in any branch of Biological Sciences (Minimum 2 yrs Program), including Microbiology, Biochemistry, Life Science, Biotechnology, Applied Biology, Bioinformatics, Bioanalytical Chemistry/Science.

OR

- A degree in allied fields such as M.B.B.S.

OR

- An equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country, for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

B) Ph.D. in Chemistry: (Full time)

Candidates for admission to the program shall have a Master's degree M. Sc. (Minimum 2 yrs. Program) in any branch of Chemical Sciences, Material Science, Bioanalytical Chemistry, or Nanoscience from a recognized university/institute

OR

An equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.


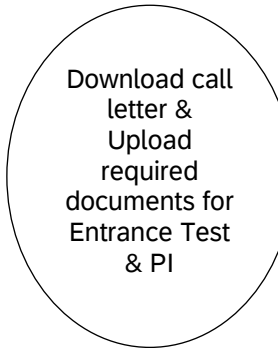
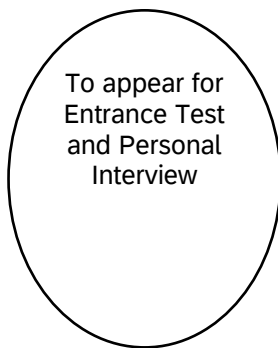
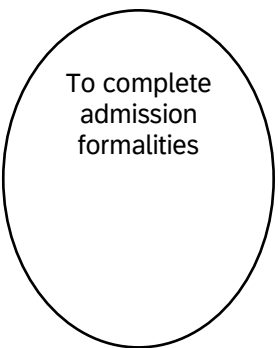
- C)** Candidates working in Industry at an executive or supervisor capacity will be preferred. Full-time experience would be considered and should NOT include part-time experience, internships, projects, training period, and trainee, etc.
- D)** Candidates working in reputed Research Organizations or Academic Institutions situated in the close vicinity of the Mumbai campus are eligible for admission to the Ph.D. programme if they satisfy the conditions mentioned below-
- Candidates working in an organization which encourages and facilitates research.
 - The Academic Institution should have at least one running PG programme in any specialization.
 - Candidates should have a minimum of two years of work experience (full-time) in a research organization, academic institutions, or Industry.
 - Candidates should furnish a 'Consent and No Objection Certificate' from his / her Academic Institution and 'MOU' in case of an industry or research organization.

Note:

- Candidates appearing or waiting for the final year of their programme are eligible to apply. However, their admission would be considered provisional, subject to their meeting the minimum eligibility criteria after their final qualifying examination results are announced.
- **The candidate must have appeared for all his subject(s) / exams before the commencement of the respective program/s of NMIMS (Deemed to be University). The examination of any of the subjects must not be held after the commencement of the respective course.** Also, the candidate should be declared pass in all the above-referred subjects (s) / examinations by the University where from he/she is graduating, with minimum stipulated marks in the aggregate. However, in case the candidates whose graduating University schedules the final year/semester/trimester examination/s (as applicable) during/after the commencement of the respective program, such candidates' candidature may be considered subject to NMIMS discretion.
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, or open school from a recognized University are eligible to apply & register as per UGC guidelines.

- All admitted students will have to complete Ph. D. course work as prescribed by the SVKM's NMIMS (Deemed to be University). On successful completion of the Ph.D. course work student will be eligible for registration for the Ph.D. programme.
- All candidates applying for a part-time Ph.D. in Science (Biological Sciences/Chemistry) are required to submit a NOC (No objection certificate) from the employer.
- The admission information handout's eligibility requirements will serve as the only document for program eligibility. The school's brochure or prospectus will only be used as a guide and not be used to refer to eligibility.

5. Admission process:

Ph.D. – Science (Biological Science/ Chemistry)			
<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
			
<ul style="list-style-type: none"> • Visit www.nmims.edu • For registration, click on “Apply Now” and create an account. • Candidate will get the registration number on their registered email ID to fill and complete the application form. • Before filling the online form, please read all the instructions carefully mentioned in the admission instruction handout, important dates, and Terms & Conditions given in the online application form. 	<ul style="list-style-type: none"> • Candidates, who register successfully, only will be confirmed for the Entrance Test & Personal Interview. • Candidates are required to download the call letter from the login dashboard. No separate call letter will be mailed or posted. • Upload the mentioned documents for the Entrance Test & Personal Interview. 	<ul style="list-style-type: none"> • The Entrance Test and Personal Interview will be held at the Mumbai Campus only. 	<ul style="list-style-type: none"> • Selected Candidate has to confirm his / her provisional admission by filling up e-admission form, uploading required document and paying fees within given timeline. • Only those candidates who complete the process by paying fees will be provisionally admitted to the program.

6. Online registration & Payment of Registration Fees:

- Online registration available at www.nmims.edu
- Registration Fees is non-refundable / non-transferable.
- Online Registration Fee of Rs. 2,500/- plus GST if applicable (Please refer online registration for payment details)
- Before filling the online registration form, please read all the instructions carefully mentioned in instruction sheet, important dates and Terms & Conditions given in online application form.

7. Call letter & Upload of Documents:

Candidates who are registered successfully will be called for the Entrance Test and Personal Interview. They can check/download their call letter from the login dashboard and upload the document mentioned below using the link given in the application form/call letter before the deadline.

- Attested copies of Graduation Mark sheet (All Years) and Degree Certificate (Convocation certificate)
- Attested copies of Post-Graduation Mark sheet (All Years) and Degree Certificate (Convocation certificate)
- UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/GATE examination or other equivalent examinations certificate (if appeared)
- Statement of Purpose (Format attached). SOP should describe “Area of Research.”
- Work Experience certificate (as applicable for Industry / Research Institutes / Academic Institute candidates) (If the work experience certificate is in more than one company a separate work experience certificate signed by the employer stating clearly the nature of work experience is to be submitted. The work experience certificate must contain the date of joining, designation, date of relieving (if applicable) and the level at which the designation is covered in the organization. If the current designation or the designation at the time of leaving the organization (as applicable) is/was different than the designation at the time of joining, then in such a case candidate must provide a copy of the appointment letter.

It is an important and primary requirement to upload the mandatory documents before the Entrance Test .

No Candidate will be permitted to attend the admission test unless he/she uploads the application along with SOP in time and complete the selection process successfully.

8. Selection Process:

The candidate must have passed the Entrance Admission Test conducted by NMIMS University.

OR

The candidate has qualified UGC-NET (including JRF) / UGC-CSIR NET (including JRF) / SLET / GATE examination of the apex bodies in higher/technical professional education or other equivalent examination.

A) Entrance Test (Time: 90 minutes / Total: 100 Marks), will be conducted at Mumbai campus only.

Section A: 50% of Research Methodology

Section B: 50% Area / Domain Specific

The candidate must have qualified entrance test with qualifying marks as 50% conducted by the NMIMS University. Only the entrance test qualified candidate would be called for the Personal Interview process.

NOTE: The candidate qualified in UGC-NET (including JRF) / UGC-CSIR NET (including JRF) / SLET / GATE are exempted from the NMIMS entrance test. However, they have to appear for a personal interview.

B) Personal Interview (Total 50 Marks)

- Personal Interview will be held at the Mumbai campus only.
- Presentation based on SOP will be followed by a Personal Interview
- During the interview, candidates are expected to discuss their research Interest/area
- Final merit list will be based on the entrance Test & Personal Interview marks.

C) Weightage

- Entrance Test: 100 marks (70%)
- Personal Interview: 50 marks (30%)

9. Program Fees:

Effective fees for all Ph.D. students will be Rs. 50,000/- p.a.

Annual fees: Rs. 2,50,000/-

Annual Scholarship: Rs. 2,00,000/-

Scholarship form is available on the website <https://science.nmims.edu/academics/admissions/>

The duly filled scholarship form (hardcopy) should be submitted at following address along with the copy of registration form, copy of SOP, complete resume, admission form, and the admission offer letter copy (which is available on the student's dashboard):

Dean - SUNANDAN DIVATIA SCHOOL OF SCIENCE

SVKM's Narsee Monjee Institute of Management Studies, 7th floor, Mithibai College
Building. V. L. Mehta Road, Vile Parle (W), Mumbai – 400 056, India.

Note:

- Scholarship will be provided for up to 05 years or completion of the PhD program, whichever is earlier.
- If the student is found indulging in any unlawful activity, the scholarship will stand cancelled with immediate effect.
- PhD student will not be entitled to avail the scholarship if he/she re-registers for PhD or take re-admission for the PhD program.

10. Fellowship: Fellowship will be provided to full-time PhD students in line with UGC.

- 11. Refund Rules:** As per the notification of UGC. Details will be shared at the time of admission.

Note:

- Please note the closure of admission / last date of admission as mentioned in the important dates of the respective program.
- The Candidate is requested to check the commencement date. The cancellation policy/date is applicable, as mentioned in the admission offer letter.

12. Important Instructions:

- Candidate has to check the website for all details. Please check the important dates. All announcements from the SVKM's NMIMS (Deemed to be University) will be through its website www.nmims.edu.
- For cancellation/ withdrawal of admission: Withdrawal/cancellation means voluntary withdrawal/cancellation by the candidate for any reason. Candidate has to upload cancellation form duly filled and signed, fees paid receipt copy & cancelled cheque (personal account) to the mentioned link: <https://upload.nmims.edu/admission/cancellation/>
- The candidate who is pursuing a PhD at SVKM's NMIMS (Deemed to be University), should not take PG / PhD admission in any other University.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/ her in the application form is incorrect, his/her application for the admission to the program, even if selected, will stand cancelled and fees will be refunded as per SVKM's NMIMS (Deemed to be University) refund rules.
- Candidate's document/s will be verified at the time of admission (if selected), and if found not eligible, admission will be cancelled, and fees will be refunded as per SVKM's NMIMS (Deemed to be University) refund policy.
- It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualifications for admission at SVKM's NMIMS (Deemed to be University), as verification of the documents is done at the time of final admission.
- SVKM's NMIMS (Deemed to be University) has the full right to disqualify a candidate at any stage of the admission process if found ineligible.
- The admission information handout's eligibility requirements will serve as the only document for program eligibility. The school's brochure or prospectus will only be used as a guide and not be used to refer to eligibility.

- Candidates whose final mark sheet of the qualified examination is not available at the time of their provisional admission is required to submit their final marksheet copy before commencement. In such a case, if the candidate fail to meet the required eligibility criteria, then his/her admission will be cancelled, and the fees will be refunded as per SVKM's NMIMS (Deemed to be University) refund rules.
- Admission to the program is considered “**Provisional Admission**” until all required and mandatory documents are submitted by the candidate on or before September 30, 2026, and these are verified and approved. If it is found that the candidate is not eligible at any stage of the program, even after the course has commenced, the candidate will be discontinued from the program, the admission will be canceled, and fees will be refunded in accordance with the UGC refund policy.
- Candidates are required to submit mark sheets of all degrees, degree certificates and AIU certificate (by the candidate who has completed their studies at foreign country) at the time of admission.
- Kindly keep ABC ID (Academic Bank of Credits) details ready before filling the registration form (Please visit the website for creating ID_ <https://abcidcard.co.in/>)
- Canvassing in any form will disqualify the candidate.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

13. Contact Information:

NMIMS Admission / Application / Technical-related queries:

- a) Toll-Free No.: 18001025138 – Monday to Friday (except public holidays), Saturday (only 2nd and 4th Saturday) Time: 09:00 - 18:00 hrs.
- b) For any support and assistance, kindly log in to the dashboard <https://apply.nmims.edu> & raise a query in my query section.

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Format for preparing SOP

Title: The Title of the project should be concise (with sub-title, if any), reflecting the scope of the investigation.

Aim of the Project: The broad Aim of the project, emphasizing the overall thrust of the proposed investigation, should be clearly mentioned.

Statement of the Problem: The problem to be investigated should be clearly contextualized in the theoretical framework of the discipline.

Overview of Literature: The problem identified should be logically linked to other studies on the theme in the literature, delineating the need for the present investigation.

Conceptual Framework: The concepts to be used, their relevance and applicability to the study, and their operationalization should be indicated.

Research Questions or Hypotheses: The research questions to be answered/ addressed need to be unequivocally stated.

Research Methodology:

(a) Data Collection: The proposal should indicate techniques/experiments for the collection of proposed data.

(b) Data Analysis: It should indicate the statistical techniques, if any, proposed to be used in data processing, specific packages for data analysis, content analysis, indices/scaling techniques proposed to be used etc.

Implications: The proposal should state whether this research would bring forth any implications for extension of the knowledge database, any methodological innovations.

References: The proposal should include a 'List of References' mentioned in the text, along with other important recent additions to the literature on the theme. The references should indicate the author, title, publisher, and year of publication.