SVKM’s Narsee Monjee Institute of Management Studies

Two year Diploma in Physician Assistant & One year Diploma in OT Technician,
CSSD Technician,
Non-Invasive Cardiology Technician Program Batch 2016

Instruction Sheet

1. Introduction:

This Handout gives information about the Admission Procedure and Admission Test for Two year Physician Assistant & One year OT Technician, CSSD Technician, Non-Invasive Cardiology Technician Program Batch 2016

2. Eligibility Criteria:

- Any graduate in allopathic medicine, homeopathic medicine, ayurvedic medicine, unani medicine, dentistry, physiotherapy, pharmacy & science with minimum of 50% aggregate marks from recognized University/Institution

Note:

I. Candidates awaiting the results of the Final year Examination may also apply.
II. All Eligible candidates would have to appear for a Written Examination conducted at NMIMS, followed by a Personal Interview
III. Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.

3. Duration

Two year Diploma: Minimum 2 years
One year Diploma: 1 year including 8 months hands on Training at Asian Heart Institute and Research Centre Pvt. Ltd.

4. Intake:

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<tr>
<th>Program</th>
<th>Seats</th>
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<tbody>
<tr>
<td>Diploma in Physician Assistant</td>
<td>10</td>
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<tr>
<td>Diploma in OT Technician</td>
<td>5</td>
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<tr>
<td>Diploma in CSSD Technician</td>
<td>5</td>
</tr>
<tr>
<td>Diploma in Non-Invasive Cardiology Technician</td>
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5. Online registration & Payment of registration fee:

5.1 Online registration:
- Visit [www.nmims.edu](http://www.nmims.edu) for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet & important dates.

5.2 Payment of registration fee:

Register Online on website [www.nmims.edu](http://www.nmims.edu) & Pay registration fee of Rs 1500/- (Non refundable). (Please refer online registration for payment details.)

Forward below mentioned documents to:

To:

Deputy Registrar (Admission)
SVKM’s NMIMS
V.L.Mehta Road,
Vile Parle (West), Mumbai-400 056.

List of Documents (attested photocopies)

- Copy of duly filled up Online application form
- Degree Marksheet & Certificate (for passed candidate)

Candidate’s application form will not be considered if they fail to submit the above mentioned document till 4th June 2016.NMIMS will not be responsible for non-delivery or non-receipt of Demand Draft sent through postal authorities or courier.

6. Selection Process:

Personal Interview (30 Marks)
Final merit list will be based on Personal Interview

7. Program Fees:

Fees for 2015-16 (for information only)

Two Year Diploma Program is Rs. 1, 00,000/- per year.
One year Diploma Program fees is Rs. 1, 00,000

Fees for the current year will be intimated at the time of admission.
8. **Refund rules:**

The Schedule of refund of fees will be as follows:

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<td>1. Till the date of commencement of the Programme. (11th July 2016)</td>
<td>Rs.1000/- will be deducted as administrative charges</td>
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<td>2. Cancellation after the official closure of admission. (12th July 2016 onwards)</td>
<td>Cancellation made after the official closing of admission, fees will NOT be refunded.</td>
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- **Important Instructions:**

  - Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.
  
  - It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
  
  - Canvassing in any form will disqualify the candidate.
  
  - Admission for appearing Candidates will be provisional till submission of Final Marksheet and will be confirmed on submission & if found eligible as per eligibility criteria.
  
  - Candidates are required for admission process in person.
  
  - Candidate’s documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited.
  
  - If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
  
  - NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given in this regard.
  
  - All matters of dispute will be subject to the legal jurisdiction of Mumbai only.